



## APPENDIX A2

### REQUIREMENTS, GUIDELINES AND PROCEDURES FOR PREPARING AND IMPLEMENTING "STANDARDS FOR SOIL EROSION AND SEDIMENT CONTROL IN NEW JERSEY"

An application for certification of a soil erosion and sediment control plan shall include the following items.

1. One copy of the complete subdivision, site plan or construction permit application, including key map as submitted to the municipality (Architectural drawings and building plans and specifications not required.) which includes the following:
  1. Location of present and proposed drains and culverts with their discharge capacities and velocities and support computations and identification of conditions below outlets.
  2. Delineation of any area subject to flooding from the 100-year storm in compliance with the Flood Plains Act (NJSA 58:16A) or applicable or applicable municipal zoning.
  3. Delineating of streams, wetlands, pursuant to NJSA 13:9B and other significant natural features within the project area.
  4. Soils and other natural resource information used. (Delineation of the project site on soil map is desirable.)
  5. Land cover and use of area adjacent to the land disturbance.
  6. All hydraulic and hydrologic data, describing existing and proposed watershed conditions and HEC1, HEC2, WSP2 and TR20 and other electronic input files, if used, of existing and proposed conditions and a completed copy of the Hydraulic and Hydrologic Data Base Summary Form, SSCC 251 HDF1.
2. Four copies of the soil erosion and sediment control plan at the same scale\* as the site plan submitted to the municipality or other land use approval agency to include the following: (This information shall be detailed on the plat)
  1. Proposed sequence of development including duration of each phase in the sequence.
  2. Site grading plan showing delineation of land areas to be disturbed including proposed cut and fill areas together with existing and proposed profiles of these areas.
  3. Contours at a two\* foot interval, showing present and proposed ground elevation.
  4. Locations of all streams and existing and proposed drains and culverts.
  5. Stability analysis of areas below all points of stormwater discharge which demonstrates a stable condition will exist or there will be no degradation of the existing condition.
  6. Location and detail of all proposed erosion and sediment control structures including profiles, cross sections, appropriate notes, and supporting computations.
  7. Location and detail of all proposed nonstructural methods of soil stabilization including types and rates of lime, fertilizer, seed, and mulch to be applied.
  8. Control measures for non-growing season stabilization of exposed areas where the establishment of vegetation is planned as the final control measure.
  9. For residential development - control measures to apply to dwelling construction on individual lots and notation that such control measures shall apply to subsequent owners if title is conveyed. This notation shall be shown on the final plat.
  10. Plans with a notation for maintenance of permanent soil erosion and sediment control measures and facilities during and after construction, also indicating who shall have responsibility for such maintenance.
3. Appropriate fees. (As adopted by the individual district.)
4. Additional items as may be required.

\*Individual districts may require modifications in the above list.

**ADDENDUM**

**OWNERSHIP DISCLOSURE AFFIDAVIT**

**APPLICATION BY CORPORATION OR PARTNERSHIP**

All applicants for Soil Erosion and Sediment Control Plan Certification are requested to submit a list of project owners on this form for purposes of determining potential conflicts of interest between the applicant and Soil Conservation District Officials. Attach rider if necessary.

A Corporation must also indicate its Registered Agent and Officers

A Corporation or Partnership applying to the Soil Conservation District for plan certification, or applying for other approvals shall list the names and addresses of all stockholders or individual partners owning at least 10% of its stock of any class, or at least 10% of the interest in the partnership, as the case may be.

This disclosure requirement is continuing during the Certification period. Any transfer of ownership of more than 10% must be disclosed to the District.

Name and Address of Applicant

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If Corporation: Name and Address of Registered Agent and Officers:

Stockholders/Partners with more than 10% ownership in the projects:

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Print Name of Authorized  
Signatory  
Sworn to and subscribed before me  
this      Day of      1999  
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Title